

ACADEMIC SENATE COUNCIL
Applied Arts Building AA-216 2:15 p.m.
Monday, February 5, 2007

Contra Costa College
2600 Mission Bell Drive
San Pablo, California 94806

MINUTES

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Terence Elliott (Chair), Fritz Pointer (CLASS), Dionne Perez (FSCC), Sue Van Hattum (NSAS), Rick Ramos (Career and Technical Training), Matika Moore (ASU), Shondra West (Classified)

Absent: Chris Tarp (VP-Student Services), Sally Brooks (LAVA), Carol Stanton, Robert Chan (Instructional Technology), Marjot Pannu (MCHS)

CONSENT ACTION ITEMS:

Agenda of February 5 was approved.

Minutes of January 22 were approved.

NEW BUSINESS

Economic Contribution of CCCCCD – This document shows the role CCCCCD play in the local economy. Terence asked the reps to share this with their divisions.

CCCCD Strategic Plan 2007-2010 – The Council reviewed the mission statement, goals, and vision statement of CCCCCD. Terence asked for feedback by February 15. DVC and LMC are being pushed to include middle college high schools at their campuses.

Key Goals and Strategies for Budget Development 2007-2008 (FSCC Input) In the absence of a formal process, key goals and strategies are being developed to provide further clarity to the parameters established by the District for budget development. This item is being tabled until new information is available.

UNFINISHED BUSINESS

Senate Positions and Responsibilities - Continue reviewing of the proposed bylaw revisions.

Impacted Course Repetition Policy – The Senate discussed course remediation policy pertaining to limiting the number of times that a student can withdraw or receive a “W”; and the impact that repeated withdrawals might have on some courses. Donna Floyd made a presentation on creating a policy at CCC to include a “W” as a substandard grade and thus limiting the times that a student can enroll in “impacted” biological sciences courses. She also presented the LMC Impacted Course Repetition Policy they have for Biological Sciences. The policy states that if a student receives two or more “W”, or a combination of “W” and a “D” or “F”, grade in certain Biology courses, that student will be blocked from future enrollments in those classes. The CCC Biological Science department would like a similar policy in place. Shondra West, from Admissions, said that only students who receive a “D” or “F” need to complete a Grade Remediation form, signed only by the Registrar. Students who receive a “W” are able to retake the class without question. Terence asked Shondra to discuss the issue with Administration and Records to include individual department policies. The Academic Senate asked Donna to draft out the BioSci policy and return it to the ASC agenda. There is a possibility that if a student fails the course twice, they are required to take the prerequisites that they didn’t take because of high school courses taken. The school does not receive FTS for a student after a course is repeated three times.

STANDING SENATE COMMITTEE REPORTS: There were no committee reports.

Distance Education The CCCCCD policy is that the district retains ownership of whatever the faculty uses for teaching regardless of whether the faculty has created the course or not. The course remains to be taught at the college, but the faculty can teach it elsewhere. The CCSF policy on the rights to ownership of online courses was distributed and discussed. The CCCCCD would like to offer a district-wide online AA/AS Degree program, urging faculty to create general education distant ed courses. CCC does have a number of GE online courses, but will need to solve the problem of how a PE activity course could be taught online. It was noted that the retention rate is only about 60%. Online courses need computer skills, software, and hardware that not all students may possess. An incentive to create an online course would be that it can be taught from anywhere. The district has a program, CCC Confer, which allows your desktop to be seen on the students’ desktops. With microphones for lectures, students can ask questions without the rest of the class knowing who is asking the question. Terence would like to see a Discussion Board on Distance Ed, and feels there’s a need for a fulltime DE Coordinator.

Enhancing Collegiality The document “What the *!#? is an SLO?” was included in the packet.

SENATE ANNOUNCEMENTS and OPEN DISCUSSION: The ASU reminded the group of the Hip Hop Summit next Wednesday that will focus on the legal issues of starting a music business.

Terence proposes that the three days during flex week be devoted to SLO workshops and reminded the faculty that flex week belongs to faculty. He asked the reps to talk to their divisions about SLO and send any questions they may have to him.

PRESENTATIONS FROM THE PUBLIC: There were no presentations from the Public.

NEXT MEETING: The next meeting will be March 5, 2007.

ADJOURNMENT: The meeting was adjourned at 4 p.m.

**Respectfully submitted,
Lynette Kral**